

Link Your Upgraded Individual PACER Account to your ECF Account

You have an **upgraded** individual PACER Account, and would like to file in NextGen.

Note: This step cannot be completed until the Middle District of PA is live on NextGen on June 29, 2020. It is a one-time procedure**

1. Click on Middle District of Pennsylvania - Document Filing System on the Middle District of PA website:

<https://ecf.pamd.uscourts.gov/>

2. Login with your **upgraded PACER** username and password.



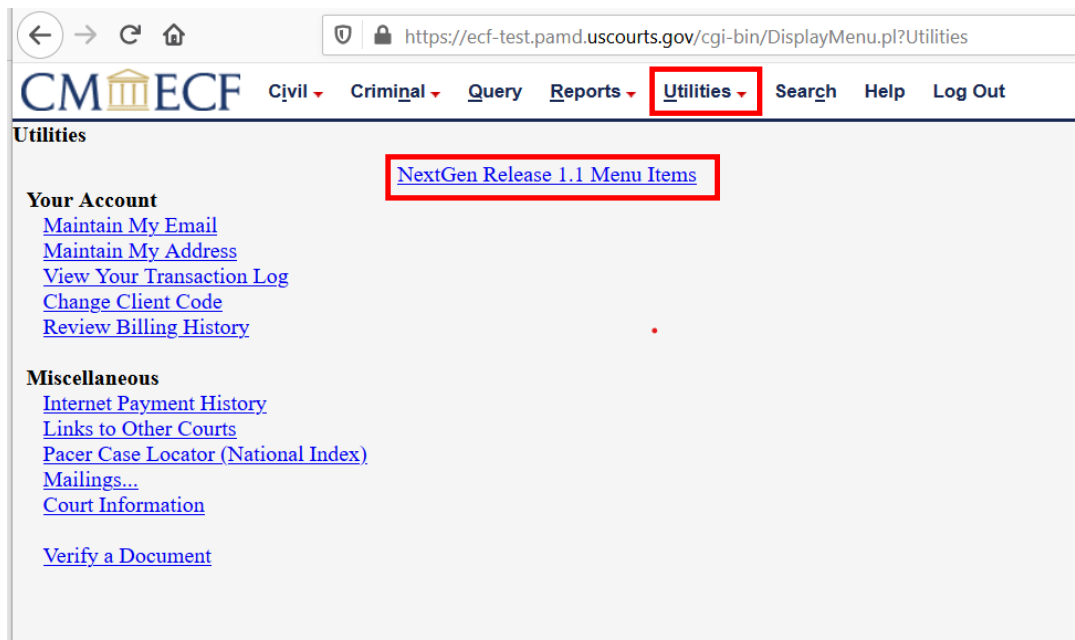
The screenshot shows a login form with the following fields and buttons:

- Username *
- Password *
- Client Code
- Login button
- Clear button
- Cancel button

Below the form are links: [Need an Account?](#) | [Forgot Your Password?](#) | [Forgot User Name?](#)

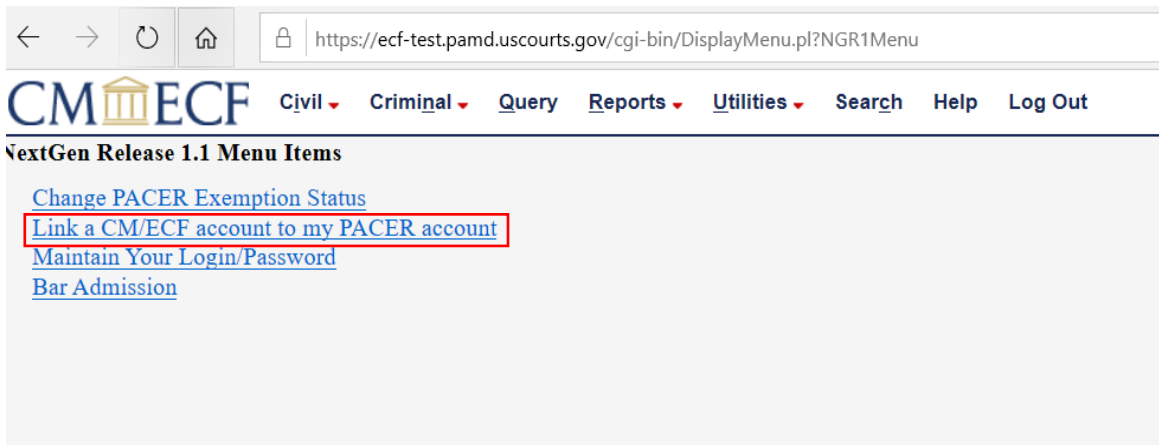
NOTICE: This is a restricted government web site for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

3. Click on **Utilities** and select **NextGen Release 1.1 Menu Items**.



The screenshot shows the PACER ECF website interface. The URL in the browser is <https://ecf-test.pamd.uscourts.gov/cgi-bin/DisplayMenu.pl?Utilities>. The navigation menu includes: Civil, Criminal, Query, Reports, Utilities (highlighted with a red box), Search, Help, and Log Out. The Utilities section is expanded, showing a list of links: [NextGen Release 1.1 Menu Items](#) (highlighted with a red box), [Your Account](#), [Maintain My Email](#), [Maintain My Address](#), [View Your Transaction Log](#), [Change Client Code](#), [Review Billing History](#), [Miscellaneous](#), [Internet Payment History](#), [Links to Other Courts](#), [Pacer Case Locator \(National Index\)](#), [Mailings...](#), [Court Information](#), and [Verify a Document](#).

4. Click on **Link a CM/ECF account to my PACER account.**



5. Enter your current CM/ECF login and password. Click Submit.

Link a CM/ECF account to my PACER account

This utility links your PACER account with your e-filer account in this court.

If you use CM/ECF for PACER only, no action is necessary.

If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).

CM/ECF login:

CM/ECF password:

6. Ensure that the **CM/ECF account** and **PACER account** listed are accurate. If so, click **Submit**. **Note that your individual PACER account should be listed. DO NOT link a shared firm PACER account to your CM/ECF account.**

Link a CM/ECF account to my PACER account

Do you want to link these accounts?

CM/ECF	John Attorney
PACER	John Attorney

After you submit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account to e-file in this court.

7. You have successfully linked your account. Click on one of the menu items (except log out). The Civil and Criminal filing menu items appear with other options. The account is now ready for electronic filings.



****You will now use your PACER
username and password to login to both
PACER and ECF.****