

**UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF PENNSYLVANIA**

CASE NUMBER:

v.

Plaintiff(s)

Defendant(s)

**STANDING ORDER 2021-2  
REQUESTS TO CLERK OF COURT**

In accordance with Standing Order 2021-2, In Re: Instructions for the Filing, Service, and Management of Highly Sensitive Documents, I hereby request the following:

- Request to Treat a Document as an HSD:** The party or parties listed below in the above-captioned matter request that the attached document(s) be treated as an HSD,

Please attach an explanation as to why the proposed document constitutes an HSD under the criteria set out in Standing Order 2021-2 or why it should otherwise be subject to the heightened protection for HSDs. Also attach a certificate of service and the HSD sought to be filed.

Concurrence of opposing party:  Concur  Do Not Concur

- Request for Removal of Existing HSD:** The party or parties listed below in the above-captioned matter request the removal of existing HSDs from the Court's Electronic Filing System.

Case Number:

Case Caption:

Document Number(s) and Type of Document(s):

Concurrence of opposing party:  Concur  Do Not Concur

Please attach an explanation as to why the document constitutes an HSD under the criteria set out in Standing Order 2021-2 or why it should otherwise be subject to the heightened protection for HSDs. Also attach a certificate of service and a copy of the HSD sought to be removed.

- Request for Removal of Existing Highly Sensitive Case:** The party or parties listed below in the above-captioned matter request the removal of an existing HSD case from the Court's Electronic Filing System.

Case Number:

Case Caption:

Concurrence of opposing party:  Concur  Do Not Concur

Please attach an explanation as to why the existing HSD case, or any portion of it, constitutes an HSD under the criteria set out in Standing Order 2021-2 or why it should otherwise be subject to the heightened protection for HSDs. Also attach a certificate of service.

Name of Counsel (OR Party if *Pro Se*)

Signature and Date

Name of Party Represented

**Designation of Highly Sensitive Document/Case:**

- Request Granted.**  
 **Request Denied.**

Clerk of Court: \_\_\_\_\_

Date: \_\_\_\_\_

Peter J. Welsh, Clerk of Court  
United States District Court  
Middle District of Pennsylvania