

**MEMBERSHIP APPLICATION FOR THE CRIMINAL JUSTICE
ACT AND DEATH PENALTY PANELS FOR THE UNITED STATES
DISTRICT COURT FOR THE MIDDLE DISTRICT OF PENNSYLVANIA**

SEND COMPLETED APPLICATION TO:

Federal Public Defender's Office
100 Chestnut Street, Suite 306
Harrisburg, PA 17101
(717) 782-2237

Federal Public Defender's Office
116 North Washington Avenue
Scranton, PA 18503
(570) 343-6285

Federal Public Defender's Office
330 Pine Street, Suite 302
Williamsport, PA 17701
(570) 323-9314

APPLICATION OF _____

OFFICE:

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

PHONE _____ **FAX NUMBER** _____

HOME:

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

PHONE _____

E-MAIL ADDRESS _____

Please notify the Clerk's Office and Defender Office with E-Mail Address Changes

1. I hereby apply for membership in the:
 - Criminal Justice Act Panel
 - Death Penalty Panel

2. I would like to practice in the:
 - Harrisburg Division
 - Scranton Division
 - Williamsport Division

3. I was admitted to practice law in the State of Pennsylvania on _____, and was admitted to practice law in the United States District Court for the Middle District of Pennsylvania on _____.

4. I have also been admitted to practice in the following courts:

<i>Name of Court</i>	<i>Location</i>	<i>Date Admitted</i>

5. I live in the Middle District. **YES** **NO**

6. My principal office is in the Middle District. **YES** **NO**

7. I have been engaged in the active practice of law since _____.

8. I am a member in good standing of the bars of Pennsylvania and of the United States District Court for the Middle District of Pennsylvania. **YES** **NO**

9. Have you or someone in your office had ECF (Electronic Case Filing) training? **YES** **NO**

10. Do you have a PACER account? **YES** **NO**

11. Do you have a Middle District of Pennsylvania court issued login and password to file electronically? **YES** **NO**

12. All occasions, if any, on which I have been charged with a crime (subsequent to my becoming an attorney), censured, suspended, disciplined or disbarred by any court are set forth as follows: (State the facts and circumstances connected with each; if none, state "none"):

13. There are /are not any disciplinary actions, contempt, or other proceedings against or involving me pending before any court. If there are pending proceedings, please explain:

14. Do you have current versions of the following at your office:

	YES	NO
The Federal Rules of Criminal Procedure	<input type="checkbox"/>	<input type="checkbox"/>
The Federal Rules of Appellate Procedure	<input type="checkbox"/>	<input type="checkbox"/>
The Federal Rules of Evidence	<input type="checkbox"/>	<input type="checkbox"/>
The United States Sentencing Guidelines	<input type="checkbox"/>	<input type="checkbox"/>
The Rules of Court for the Middle District of Pennsylvania	<input type="checkbox"/>	<input type="checkbox"/>
The Third Circuit Rules and Procedures	<input type="checkbox"/>	<input type="checkbox"/>

15. Do you have a working familiarity with the above rules and guidelines?
YES **NO**

16. Within 4 years prior to this application, have you worked as a public defender or prosecutor for at least 2 years? **YES** **NO**

If yes,

In which office did you work? _____

What position did you hold? _____

Dates of employment: _____

17. Within 4 years prior to this application:

Have you had at least 3 years in private practice. **YES** **NO**

What percentage of your private practice has been representing defendants in criminal cases? _____ %.

Was this portion of your practice in:

- State Court
- Federal Court
- Both

18. Within one year prior to this application:

Have you attended a seminar or seminars for at least 2 hours on a U.S. Sentencing Guideline topic? **YES** **NO**

Have you attended a seminar or seminars for at least 2 hours on a federal criminal defense topic? **YES** **NO**

Have you had a federal criminal trial? **YES** **NO**

Have you had a federal guilty plea? **YES** **NO**

If you have not had a federal criminal trial or guilty plea, have you “second chaired” a federal criminal trial? **YES** **NO**

If you have not had a federal criminal trial or guilty plea, have you “second chaired” a federal guilty plea? **YES** **NO**

For those that have had a federal criminal trial or guilty plea, would you be willing to allow a potential CJA attorney to “second seat” a trial or guilty plea with you? **YES** **NO**

19. Please state any other legal training or experience which should be considered in determining your membership on the CJA Panel:

20. Are you fluent in a foreign language? **YES** **NO** If yes, what language(s)?

If you are interested in handling appointments by the district court which will involve primarily appellate work, answer questions 21 and 22 below, otherwise skip to question 23. (This situation usually arises at sentencing where private or appointed counsel is permitted to withdraw and new counsel is requested prior to the filing of a notice of appeal).

21. Within 3 years prior to this application:

Have you filed at least 3 appeals to the Third Circuit Court of Appeals? **YES** **NO**

Have you had at least 1 oral argument before the Third Circuit Court of Appeals? **YES** **NO**

22. If “no” is checked for either of the above questions, please describe the extent and nature of your federal appellate practice.

If you are interested in handling federal death penalty matters (either direct representation or capital habeas corpus), please complete questions 23 through 27 below, otherwise skip to question 28.

23. Were you admitted to practice in the U.S. District Court for the Middle District of Pennsylvania at least 5 or more years prior to this application? **YES** **NO**
24. Within the 5 years prior to this application:
- Have you had at least 3 years of experience in handling federal felony prosecutions in the Middle District of Pennsylvania?
YES **NO**
- Have you had actual trial experience in state or federal court in a first degree murder case (capital or non-capital)? **YES** **NO**
25. In the year prior to this application have you attended a seminar on the topic of the death penalty? **YES** **NO**
26. What type of death penalty cases are you willing to handle?
 Federal Death Penalty Trials
 Federal Capital Habeas Corpus
 Both
27. If any of the questions numbered 22-25 were answered “NO”, please provide an explanation of any other experience or training which you believe should be considered and would qualify you to represent individuals charged with or convicted for crimes carrying a death sentence.

28. I am / am not presently a member of the District Court Criminal Justice Act Panel.
29. I understand that if I am appointed on any matter before the United States District Court for the Middle District of Pennsylvania, that appointment will continue through any appeal that may be taken to the Third Circuit Court of Appeals and to any matter before the Supreme Court of the United States as well as any related proceedings that may result from the federal criminal justice process unless relieved from the appointment by Order of Court.
YES **NO**
30. I have received and read the Criminal Justice Act Plans for the Middle District of Pennsylvania including its Appendix and for the Third Circuit Court of Appeals. **YES** **NO**

I have carefully read the foregoing application and certify that the information therein is true to the best of my knowledge and belief.

EXECUTED ON _____ at _____, Pennsylvania.
(date) *(city)*

(Signature of Applicant)