

Welcome to Federal Jury Service!

You have been selected to serve as a juror in the United States District Court for the Middle District of Pennsylvania. While this document will answer many of your questions, please feel free to call the Clerk's office if you have additional concerns. We are here to help you.



Serving as a juror is a fundamental obligation we all share as citizens of the United States. Only by having persons like yourself participate in the process can we ensure that all persons in federal court will be afforded the constitutional right of having their case heard by a jury of their peers. We appreciate your willingness to accept this responsibility.

HOW YOU WERE SELECTED

Your name was selected randomly from the list of registered voters in the county where you live. Jurors in this district are drawn from 33 neighboring counties.

JURY SUMMONS AND QUALIFICATION QUESTIONNAIRE

The answers you provided on the questionnaire qualified you as a juror. As a result, you received a summons indicating the month & year you would be called for jury service.

TERM OF SERVICE

You will be on call for one month. If you are selected to serve on a case(s), your jury duty will continue until the case or cases for which you are selected are tried or otherwise completed. Our average trial lasts one to three days, but some may be longer or shorter, depending on the nature of the case. If you are not selected on a case, you may be called later in the month. Court is usually in session from 9:00 A.M. to 4:30 P.M.

DIRECTIONS TO COURTHOUSE

On the reverse side of your juror letter is a map indicating access to and from the courthouse and the parking facilities in the downtown area. You will also find the information on this website under “Maps and Directions” for the appropriate courthouse.

PARKING

Jurors may park free of charge in any of the parking facilities listed on the juror letter or on this website under “Maps and Directions” for the appropriate courthouse. Please present your parking ticket to the jury clerk for validation.

JUROR CHECK-IN

Jurors who are called to court to serve must report to the jury clerk prior to the court session. Please be prompt.

PAYMENTS TO JURORS

Checks for attendance and mileage fees are mailed within two weeks from completion of jury service.

TAXABILITY OF ATTENDANCE FEES

At the end of the tax year a Form 1099 will be sent to those jurors who have received \$600.00 or more in attendance fees. This form should be received by January 31. Questions regarding taxability of attendance fees should be referred to a qualified tax advisor.

SUMMARY

On behalf of the Court we wish to express our sincere appreciation for your service. We hope your experience will be a rewarding one.

CONTACTS:

Office of the Clerk, U.S. District Court - Middle District of Pennsylvania
Mary E. D'Andrea, Clerk of Court

HARRISBURG DIVISION

Jury Clerk: Marlene D. Campbell (800) 786-0254
Counties served: Adams, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lebanon, Mifflin, Perry, York.

SCRANTON DIVISION

Jury Administrator: Cindy St. Pierre (800) 578-1707
Counties served: Bradford, Carbon, Lackawanna, Luzerne, Monroe, Pike, Susquehanna, Wayne, Wyoming, Schuylkill.

WILLIAMSPORT DIVISION

Jury Clerk: Kathleen Fry (800) 767-0656
Counties served: Cameron, Centre, Clinton, Columbia, Lycoming, Montour, Northumberland, Potter, Snyder, Sullivan, Tioga, Union.